





Broker Competency

- Competency continues to be the common thread in complaints received, investigations conducted, and discipline rendered by the Commission.
- \$12-10-217(1)(q), C.R.S. and CREC Rule 6.2 Unworthy, Incompetent Practice



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Broker Competency



After Buyer is under contract, but before closing, the Buyer is offered a job requiring travel 95% of the time. Without informing their Broker about the job offer, Buyer asks "What do you think I can rent the condo for?" Broker responds:

"I know you could get \$1500/mo short term rentals maybe \$2000 in a few years rents will likely go up"

Practical Scenario Reading that, and believing that, Buyer decided to close with the intention of renting the property when she was traveling. Buyer was then informed by the HOA board that short term rentals are not permitted.

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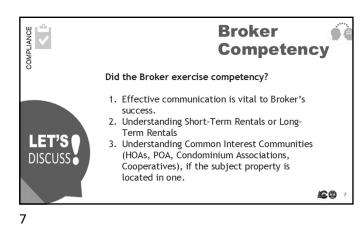


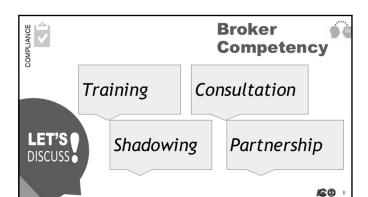
Broker Competency

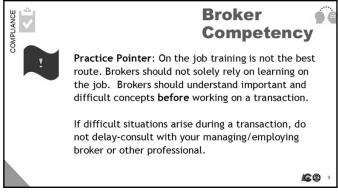
Questions

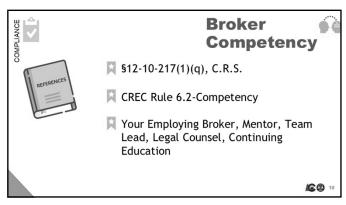
- Did the Broker exercise competency?
- How do you gain competency?

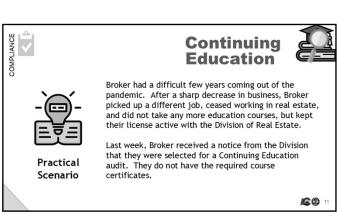
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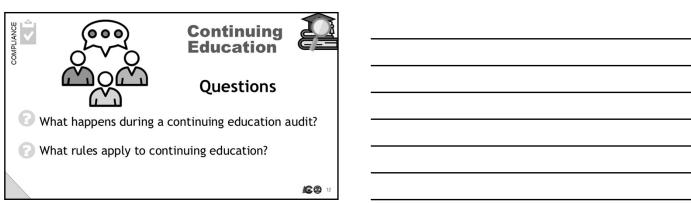














Continuing Education



What is the CE audit process?

- Audited brokers are selected from a list of all active brokers.
- First notice by email to licensee and their employing broker $\mbox{\bf at the}$ email address on file with the Division.
- The broker has 2 weeks to provide a response.
 - Read the email carefully.
 - o The notice sets forth requirements and expectations for the audit process.
- A reminder email will be delivered a week before the initial deadline set forth in the first email.
- Second/final notice will be sent by US mail.



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Continuing Education



Carefully review the notice! It explains what you need to know.

- The license cycle: all courses must have been completed within the license cycle being audited.
- How to submit certificates.
- Options for submission are required in the applicable license cycle (not after audit commences:
 - Option 1-Submission of course completion certificates for all required
 - Option 2-Commission-approved 24-hour "Broker Reactivation" course
 - Option 3-Passing score on the Colorado State portion of the licensing exam Option 4-72 total hours of pre-licensure education
- Audit response deadline.
- Effect of broker's failure to comply.



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Continuing **Education**

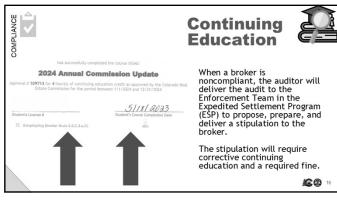


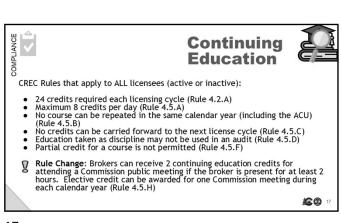
What is Next?

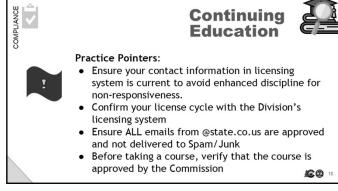
The Division processes submissions in the order received. Please be patient with Division Staff as they process a large amount of audits.

- If the broker is compliant, the broker will receive an Approval Notification via email.
- If the broker is noncompliant, Division staff will explain next steps including referring the investigation to the Enforcement Program.

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Continuing Education



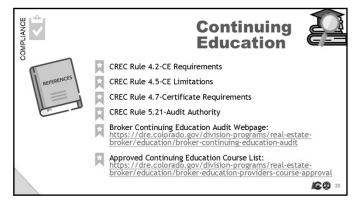
All Certificates must contain the following information:

- Name of the course provider
- Course Title, which must describe the topical content
- Number of continuing education hours/credits Course date(s)
- Name of the student
- Authentication by the course provider
- Course approval number as issued by the Division, if applicable

Broker's responsibility to ensure certificates are complete



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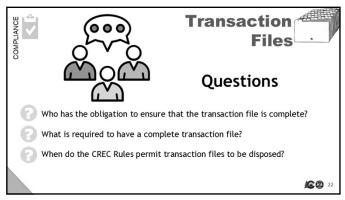
Broker entered into a buyer listing contract in October, 2019 and successfully closed a transaction on January 2, 2020.
On December 5, 2023, the buyer filed a complaint

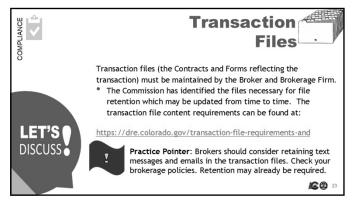
with the Division and the Broker was notified by the Division of the complaint December 25, 2023 (Happy Holidays!). In early January, 2024, Broker begins to search for their transaction files but the Broker's brokerage

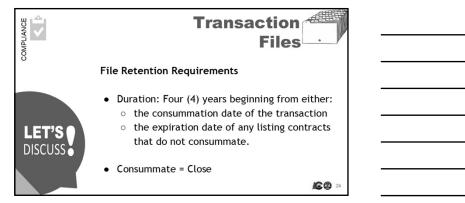
Practical Scenario

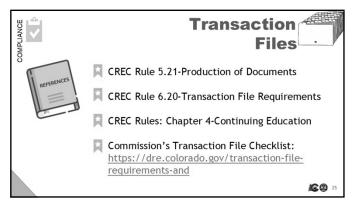
already deleted the transaction file.















Complaint Submission

- United States mail
- o In-person
- o Email
- o Facsimile
- $\circ\;$ Submitted online through the Division's website
- Complaints may also be opened by the Division if it receives information that necessitates an investigation.

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- ALL complaints are reviewed for jurisdiction. If a complaint is NOT dismissed, it will be assigned to a Division Investigator.
- The Licensee will be notified that a complaint has been filed. Notice will be provided by email to the address on file with the Division.
- All complaints should be responded to by the Broker, regardless of licensee status.
- The notice will include:
 - A copy of the complaint;
 - o A detailed request for supporting documents and response; and
 - A deadline to respond.







- The Division Investigator will carefully review the complaint, the response, and any documents submitted or collected.
- Next, the Investigator will conduct interviews of the Complainant, the Respondent, and any other relevant witnesses.
- After the investigation is completed, the results will be presented to the Commission.







- The Commission recommendation may approve, adjust, or deny the discipline suggested by the Division.
- Next, typically, the Licensee will receive a initial stipulated agreement reflecting proposed settlement terms.



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- The Respondent may request mediation with the Division regarding discipline. See section 24-4-105(4), C.R.S.
- If a stipulated agreement is not reached between the Licensee and the Division, the matter will be referred to the Colorado Office of the Attorney General for a formal hearing.
- A hearing will take place before an Administrative Law Judge who will issue an Initial Decision with recommended disciplinary action.

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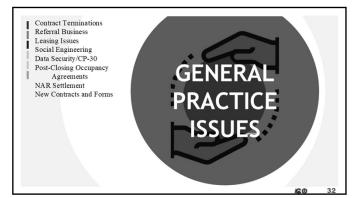
Depending on the complexity of the investigation, the investigator's caseload, witness availability, and the case docket for the Administrative Law Judge, resolution may take ten (10) months or longer to complete.



Note for Respondents: Failure to participate in investigations and/or any Court proceeding is not in your favor.

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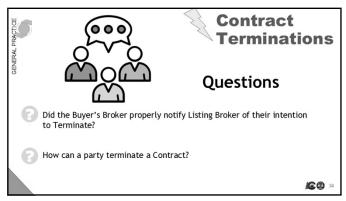
Practical Scenario

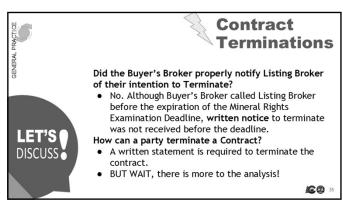
Contract Terminations

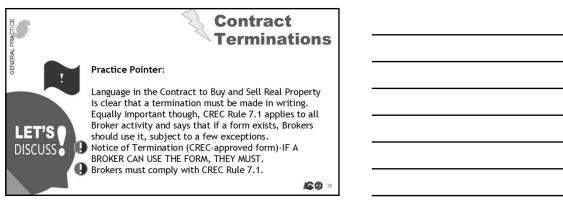
Broker listed a residence on 35 acres in Elbert County and quickly found a buyer. The parties entered into a contract and due diligence commenced.

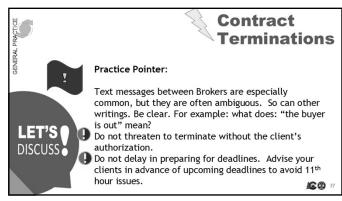
On the day of the Mineral Rights Examination Deadline, Buyer received unfavorable information and messaged her Broker to terminate. Buyer's Broker immediately called the Listing Broker and left a voice message. The next day, Broker emailed the Notice to Terminate.

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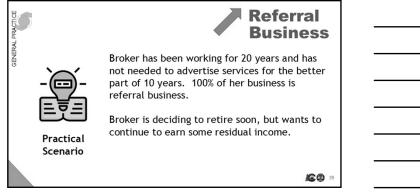


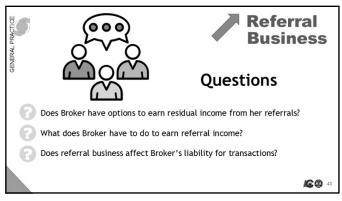


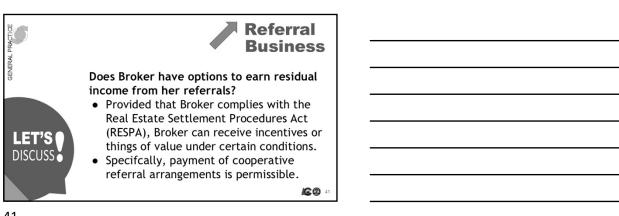


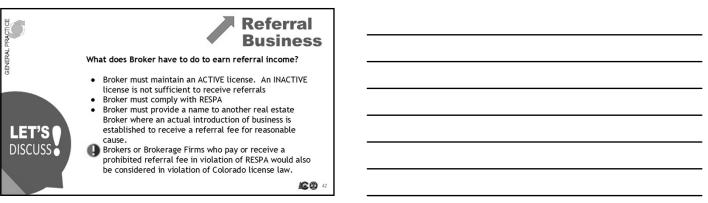


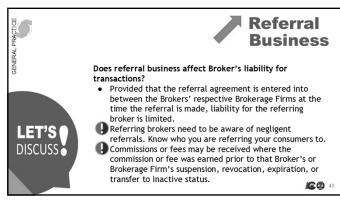


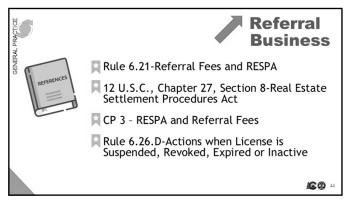


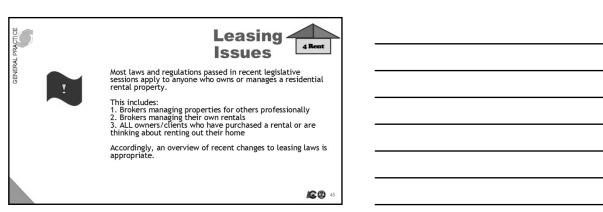


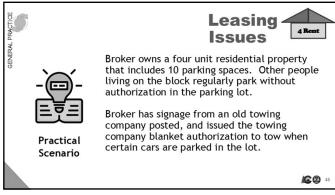




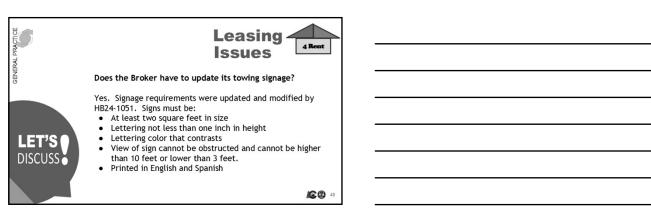


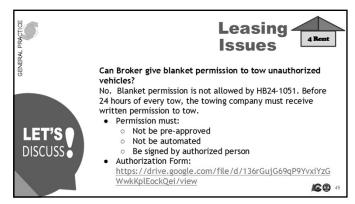


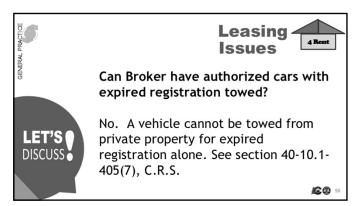


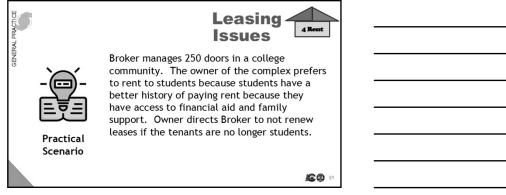


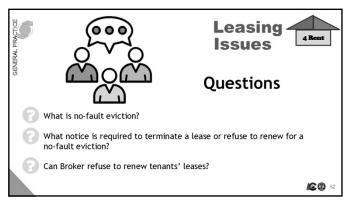


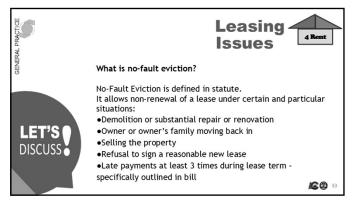


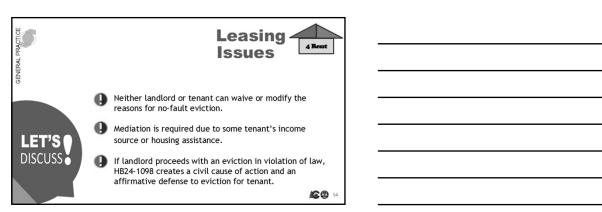


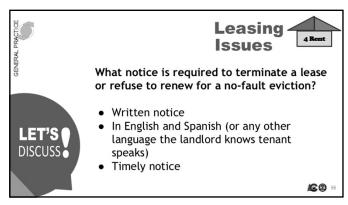


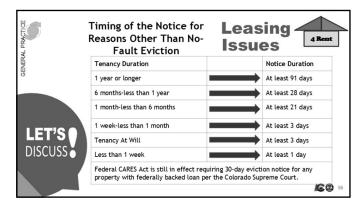


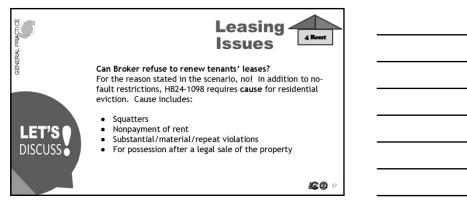














Practice Pointer:

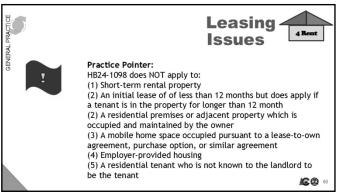
This law does not apply to the "management or landlord of a mobile home park UNLESS:

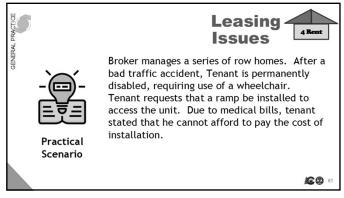
• both the mobile home space and the mobile home are being rented to a mobile home resident or

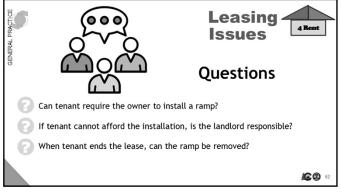
• the mobile home park resident is NOT residing in the mobile home park under a lease-to-own agreement.

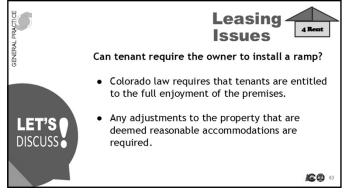
In these situations, a manager or landlord of a mobile home park is subject to the new law."

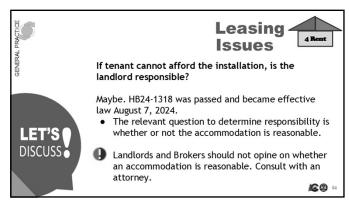
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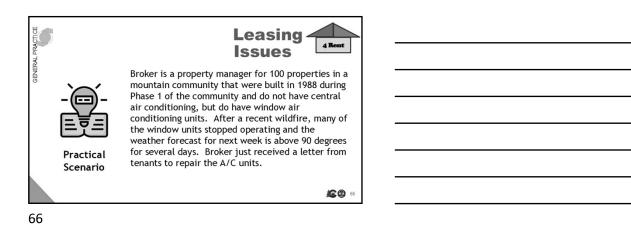


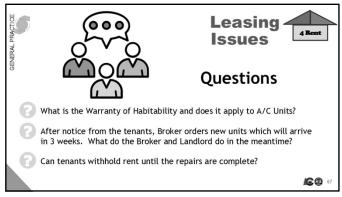


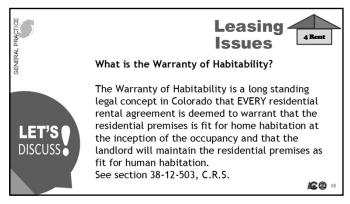


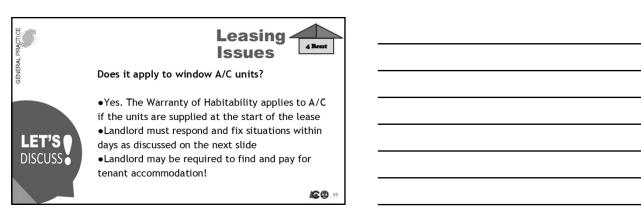




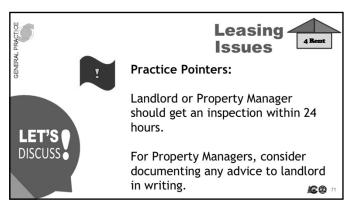


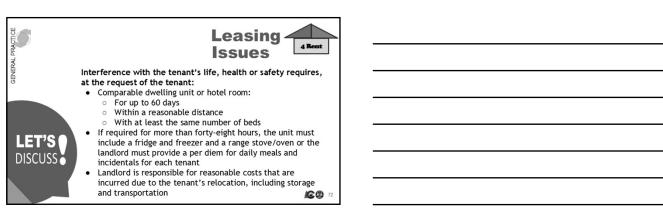




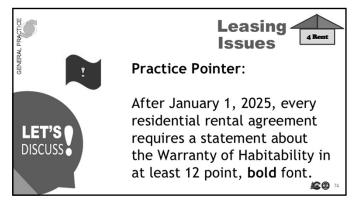


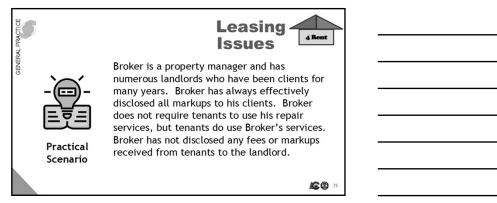






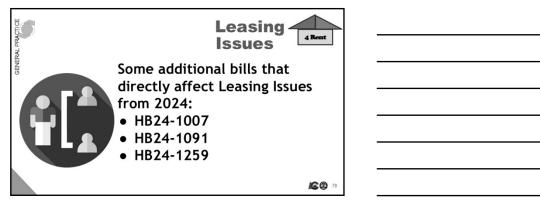














HB24-1091: Fire-Hardened Building Materials

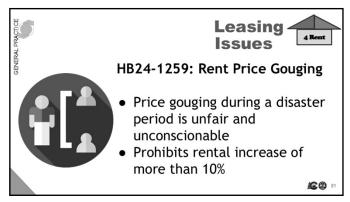
Common Interest Communities are not allowed to prohibit the installation, use, or maintenance of fire-hardened building materials on a unit owner's property

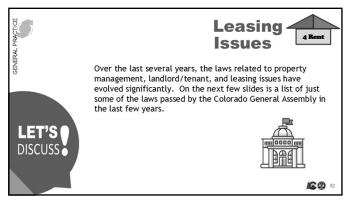
Siding
Roofing

Fencing

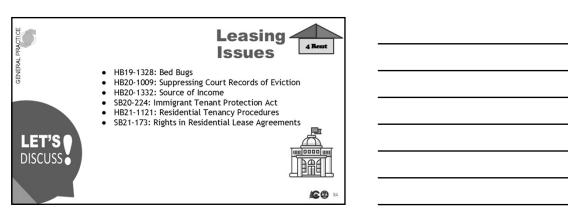
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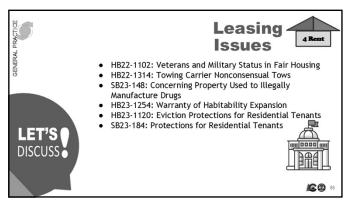
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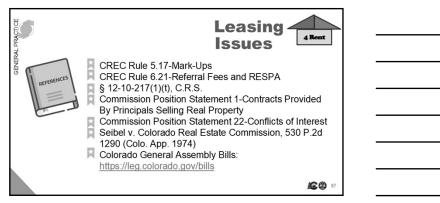


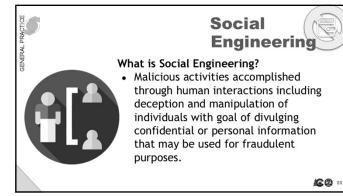


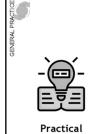












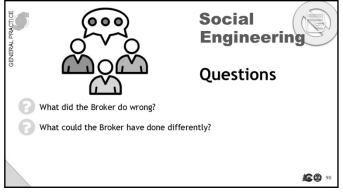
Scenario

Social Engineering

Broker uses a showing service to schedule and share entry credentials for its listing. A person (claiming to be a broker) contacts Broker directly saying that they have a very interested buyer, asks if the property is inhabited or not, and indicates their buyer is looking for a quick close. Broker gives entry credentials to the person.

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Social Engineering

What did the Broker do wrong?

 Broker should not have provided confidential information about the property or access to the property.

What could the Broker have done differently?

- Broker should have utilized the showing service
- Broker should have verified license status of caller.

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Social Engineering

Practice Pointers:



- 1. Social Engineering Scams are common.
- 2. Scams can affect buyers, sellers, landlords, tenants, brokers, title companies, and others involved in real estate transactions.
- 3. Brokers should be on the lookout for basic cues that might indicate fraud.

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Broker was contacted by the owner of a 35 acre parcel of land with a small cabin in unincorporated Pueblo County.

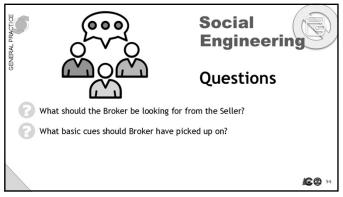
Seller has one brief telephone call with Broker and all communications thereafter are by email because Seller travels a lot for work. Broker researches ownership records in county records and the owner name matches the name of who they spoke to on the telephone.

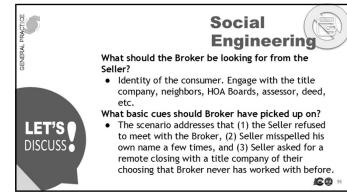
Social

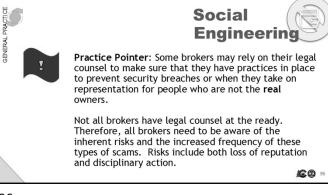
Engineering

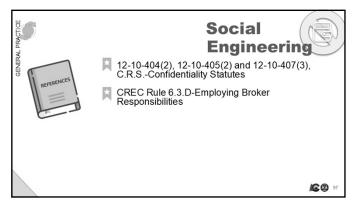
Practical Scenario As the transaction progresses, (1) Seller refuses to meet with the Broker, (2) Seller misspells his own name a few times in emails, and (3) Seller asks for a remote closing with a title company of their choosing that Broker never has worked with before.

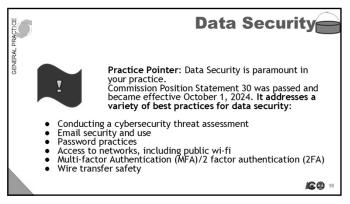
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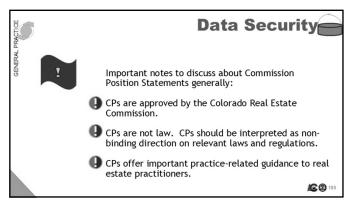




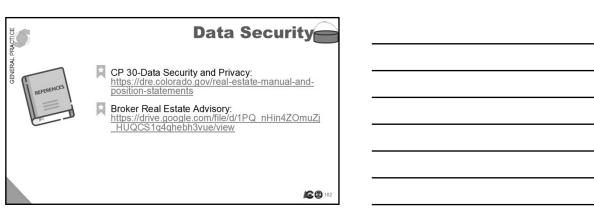


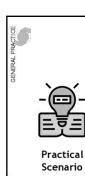












Cocupancy Agreements

Buyer and Seller enter into a Post-Closing Occupancy Agreement because the Seller needs 30 days to get out of the residence after closing. Buyer is moving from out-of-state and is in no rush, so they agree. Seller states that because they will be maintaining the property for 30 days, they do not want to pay rent. Buyer agrees and the parties sign an agreement with \$0.00/month rent and a \$3,000.00 security deposit.

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Occupancy Agreements

What is a Post-Closing Occupancy Agreement?

• an arrangement to rent-back a property to the sellers

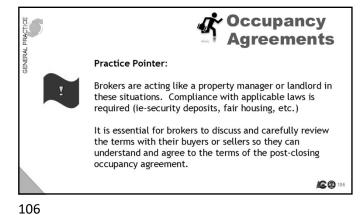
Can rent be \$0.00 per month?

• Yes, but use caution

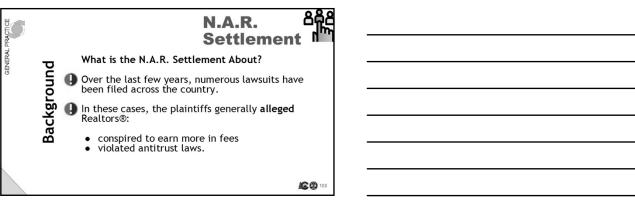
Can the security deposit be \$3,000.00?

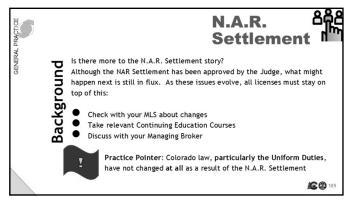
• If rent is \$0.00, NO!

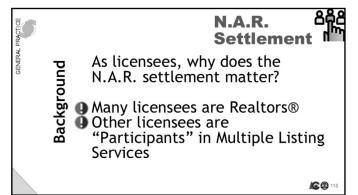
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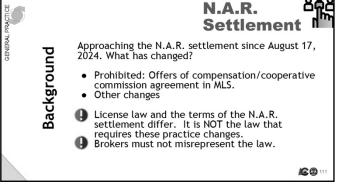


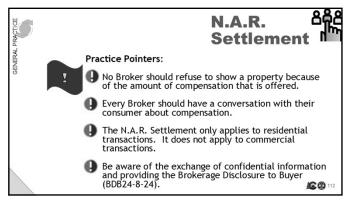


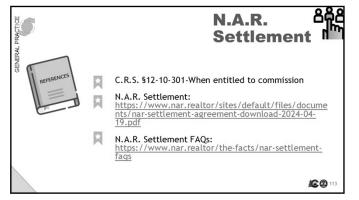


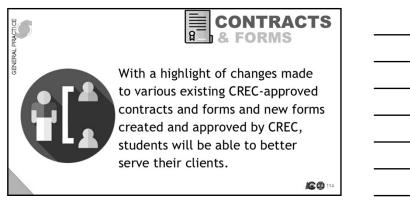


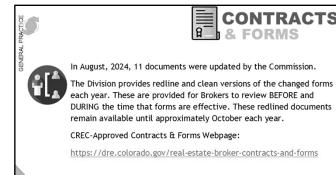














Brokerage Disclosure To Buyer

- The first section of this document is unchanged.
- The first section of this document is NOT an agreement, it is ONLY a disclosure and must be provided to the consumer before the Broker solicits confidential information.

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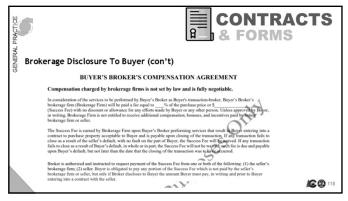
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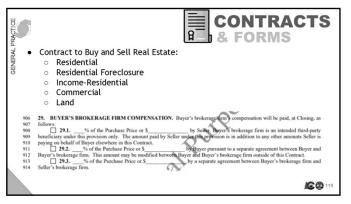


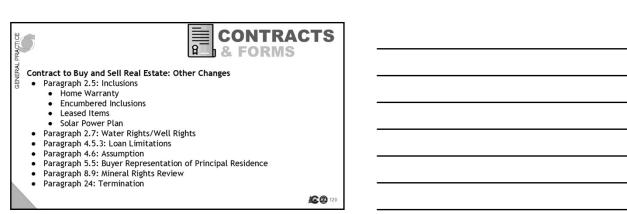
Brokerage Disclosure To Buyer

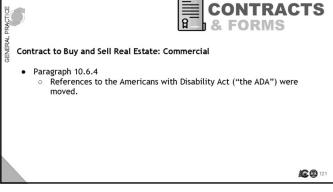
- The second section of this document (shown on the next slide) has been added and can create an agreement between the parties regarding compensation (NOTE: The Buyer's Listing Contract does so as well)
- Brokers need to be reminded that CREC Rule 7.1 requires that if the Commission has approved a form, Brokers are required to use that form.

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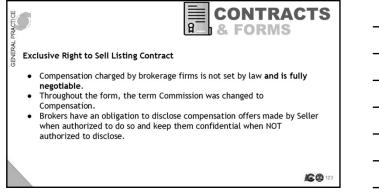








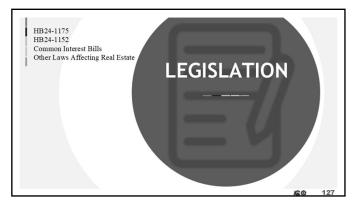




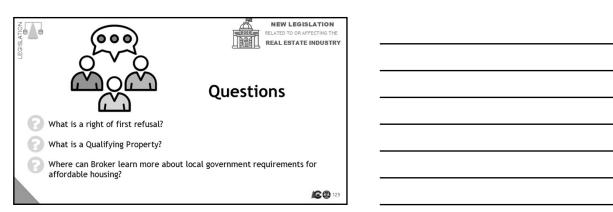


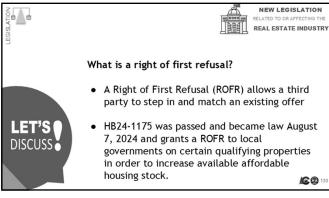


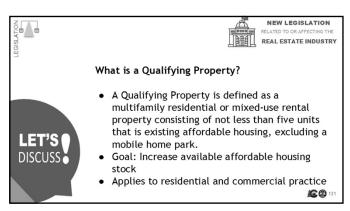


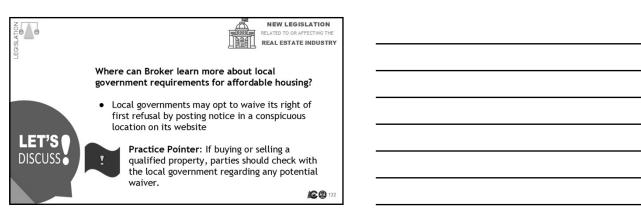


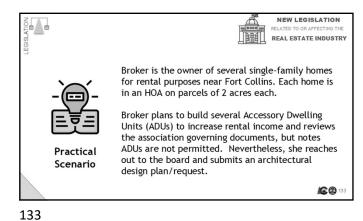


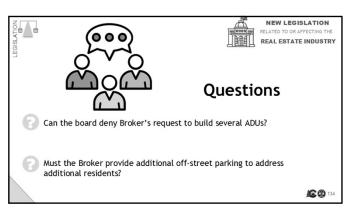


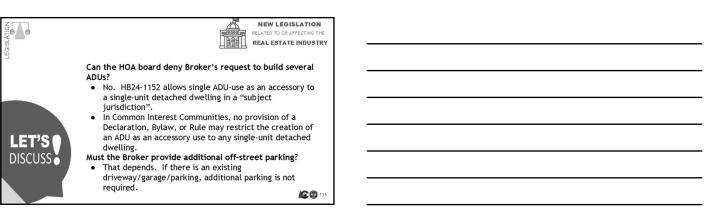


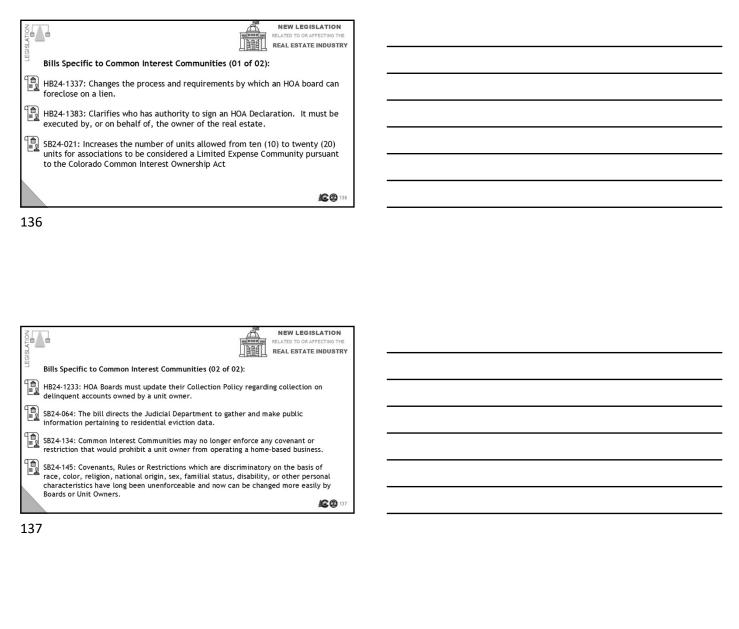












SISLATION



NEW LEGISLATION
RELATED TO OR AFFECTING THE
REAL ESTATE INDUSTRY

Other Laws Bills Affecting Real Estate (01 of 02)

HB24-1267: Metropolitan Districts that enforce covenants and design review services must have a written Dispute Resolution Policy and are prohibited certain public policy prohibitions

HB24-1302: Towns, cities, school districts, special districts, and taxing authorities must disclose each tax levy as a part of their annual certification

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2025 Colorado Real Estate Manual

The 2025 Colorado Real Estate Manual consists of information pertaining to the Division's licensing programs, applicable statutes, rules, position statements, landmark case law, and important real estate subject areas.

The manual is a beneficial resource for new licensees and seasoned real estate Brokers, mortgage loan originators, appraisers, and other real estate professionals and comes with an eBook download benefit to search the manual digitally.

The 2025 CREC Manual may be purchased from Lexis/Nexis at:

https://store.lexisnexis.com/



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Division of Real Estate Website

- Updated Contracts and Forms Licensee Advisories

- Licensee Advisories
 Consumer Advisories
 E-License: License Upgrades and Renewals
 Licensee & Public Disciplinary Action Look-Up
 Licensee and Common Interest Community Online Complaint Filing
 Education Pages
 BiMonthly Notifications and Quarterly Newsletters

- Abridged 2025 Real Estate Manual Division Rules
- Position Statements

- Colorado Open Records Act (CORA) Requests HOA Information & Resource Center program page and Frequently Asked
- Link to Division's YouTube Channel With Even More Information



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Colorado Foreclosure Protection Act Guidance:

https://dre.colorado.gov/division-notifications/understanding-thecolorado-foreclosure-protection-act

Tenant and Owner Assistance from the Department of Local Affairs: https://doh.colorado.gov/im-a-resident

Active Military for Foreclosures - Servicemembers Civil Relief Act 877-827-3702

> Colorado Foreclosure Hotline 1-877-601-HOPE

Colorado Housing Connects www.coloradohousingconnects.org 1-844-926-6632



